



Student Guide to Moodle

What is Moodle?

Moodle is an online system that can be accessed anywhere and anytime that allows your tutors to deliver learning materials and resources and communicate with you. Moodle stands for **M**ultimedia **O**bject **O**rientated **D**ynamic **L**earning **E**nvironment. Within Moodle there are tools for you to;

- Access files, notes, presentations, assignments and information from your tutors
- Live chat using instant messaging (*remembering that all messages are logged*)
- Contribute to forums, wikis and message boards
- Keep a blog of your learning
- View image slideshows, movies, listen to podcasts and receive live news feeds
- Upload your assignments to your tutors electronically
- Test yourself with online quizzes and tools
- Find jobs and careers in the Careers-Wales area

How do I start?

You can access the Barry College Moodle system by

1. Open Internet Explorer, Firefox, or any web browser (Note: Firefox is the preferred browser for use with Moodle).
2. Go to <http://moodle.barry.ac.uk>
3. On the front page you will see a login window – enter your usual college computer username and password and click 'Login'.
4. You can find your course by either clicking on the 'My Courses' button (this will display recently visited courses) or clicking 'All Courses' and looking through the courses for your department.



If you see the following message, just say YES and it will allow you to access the course. *You can access any course in the college through Moodle, but remember all clicks are monitored!*

You are about to enter this course to access the materials.
Are you sure you wish to do this?

5. Once you are into a course area, you will see the following typical layout;

The screenshot shows a Moodle course page for 'Travel and Tourism Diploma' (LT1450F1). The breadcrumb path at the top is 'Home > Tourism, Hospitality and Sport > Travel and Tourism Courses > LT1450F1'. The left sidebar contains navigation menus for 'People', 'Activities', 'Search Forums', 'Administration', and 'My courses'. The main content area features a 'Welcome to your course area of Moodle' message and a list of sections. Section 1 is 'Course Documents' with a sub-section 'AITO'. Section 2 is 'Working as an overseas representative - OCN' with sub-sections like 'Careers in travel and tourism', 'AITO', 'Working as an overseas representative SOW', 'Structure of tourism industry assignment', 'Job opportunities Assignment', 'Health and Safety assignment', 'Legal Assignment', 'Liquidation assignment', 'Information book and welcome meeting assignment', 'Problem Solving assignment', 'Recruitment Process First Choice', and 'Recruitment Process First Choice'. Section 3 is 'Tour Operations - City and Guilds' with a sub-section 'Unit 3081 Unit specification'. Annotations include a red asterisk pointing to a square icon in the top right of the first section, with a callout box stating 'Click this icon to show only this section, or to show ALL sections.' Another callout box points to the 'AITO' link, stating 'Click on these links to open the resources added by your tutor'.

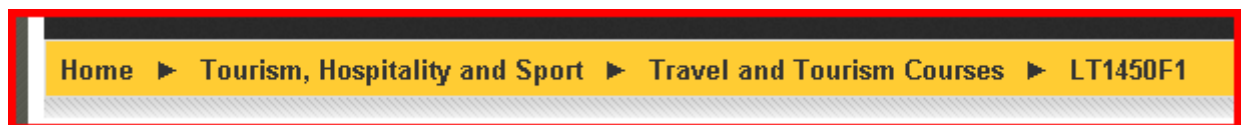
Down the middle of each page is where you will find content added by your tutors. Hopefully things will be laid out in a logical order for you to follow with clear instructions.

If the course itself is divided into many different sections it can be tiresome constantly scrolling up and down the page.

*Moodle allows you to collapse the topic boxes and automatically create a 'jump to' pull down menu. The jump menu literally allows you to quickly display the topic box of your choice.

Finding your way around Moodle

When you begin to open up files or move to different parts of the course, a file path or series of breadcrumbs start to emerge towards the top of the page.



Simply click anywhere along this breadcrumb path to navigate back to your chosen location.